

CHAUTAUQUA COUNTY FIRE ADVISORY BOARD



Date	Type of Meeting:
2/17/11	Fire Advisory Board (FAB) Monthly Meeting Chairperson: Scott Cummings Attended by: Sign-in sheet available Location: Training Room 1 @ the Office of Emergency Services
Handouts	Copies available to view attached to original minutes and filed.
Next Mtg.	March 17, 2011

Topic	
Preliminaries	Meeting was called to order by Scott Cummings at 7:30 pm with the pledge to the flag.
New Members	Kyle Barthel, the new 1 st Battalion alternate representative was in attendance and Scott Bailey, the new 3 rd Battalion representative was also here.
Guests	<p>Trevor Butts started the meeting stating dispatch has been working on radio consoles. IamResponding is going real smooth.</p> <p>Doug Richmond with the Public Safety Committee Chairman addressed the FAB mentioning past meetings regarding the radios and the consultant. The consultant from "Federal" told them what was needed to satisfy fire service communications. Federal will propose three grades of radios to purchase: Low, medium, or high end cost. In 2013 we will have to be up to par.</p> <p>Dave Himelein announced all FAB Members were approved by the Legislators. Everyone will be on board again. \$62,000 was put into the JCC training fund.</p>
Minutes of last Meeting	Ron Johnson made a motion to accept the minutes. This was 2nd by Jim Shephard. All were in favor, motion passed.
County Chief's President	Jack Knowlton presided over the first Chief's meeting of the year in Lakewood and 75 were in attendance. They will try to have a special program every month. The Chief's Association are selling shirts that have CCFCA on them. Noel Guttman is in charge of that. Jack received the first citizen of the year nomination from Sheridan. Next week the chiefs can look it over.
EMS Council Rep.	Larry Barter, EMS Council Rep was in attendance. They had a meeting with Dr. Cooley and he mentioned there are new

	protocols out which can be seen on the WREMS website. There will be a Medical Incident Response Plan put out from the Office of Emergency Services. Apparatus will be set up for mass casualty accidents. The EMS Council is setting up a committee to oversee what attention the medical directors need to give to the departments. Mike Przybycien announced a meeting which will take place on Tuesday, February 22 nd , 2011 which will cover the needs of the MERV Trailer.
Battalion Coordinator Reports	1 st Battalion Coordinator Tony Faso was at a fire in Forestville; Bob Frank read and submitted his report. 2 nd Battalion Coordinator Rick Cole had to leave for a call; Bob Frank read and submitted his report. 3 rd Battalion Coordinator Mike Gleason read and submitted his report. 4 th Battalion Coordinator Skip Cavallaro read and submitted his report.
Deputy Coordinator Reports	Bob Frank read and submitted his report. Jon Stahley was not in attendance.
EMS Coordinator	Steve Cobb also had to leave due to issues in the county so Bob Frank read and submitted his report.
Dive Team	Dennis Barmore reported a couple public relations talks for the Kiwanas Club and they have been training.
Hazmat Coordinator	Dan Imfeld made mention of an unknown substance mailed that prompted the Post Office to call the Hazmat Team. Within an hour they were able to let everyone know it was gun powder, due to the capabilities the team has. Dan talked about grants that have been issued in the past which provided us with some important equipment.
Training Coordinator	Ron Keddie listed all the classes completed in the past month. Saturday, March 19 th , 2011 there will be Fire Commissioner Training Course held in the Office of Emergency Services.
Tech Rescue Coordinator	Charlie Smith reported they continue to keep up with rope requirements by NFPA.
Fire Coordinator	Julius Leone submitted his report to Bob Frank to read. Julius was called to oversee potential issues in Silver Creek due to the quick warm up. NFIRS are 100%. Thank you to all the departments and Coordinators for that.
Committees	
R-Fire Committee	Ron Johnson reported there is nothing new to report.
Loan Committee:	Jim Shephard mentioned 3 active loans and two pending with Lily Dale and Ellery Center.
Mutual Aid and Bylaw Committee:	Scott Cummings stated he tried to get a committee meeting together for Mutual Aid this past month, but was unable to as there were so many meetings already scheduled. Accountability will need to be put in the Mutual Aid Agreement.

	Scott read the Article III by-law “proposed change” for the 2 nd time. This can be voted on next month.
CAD Committee:	The CAD Committee has a meeting scheduled for Thursday, February 24 th , 2011 at 10am here at the EOC.
Radio Committee:	<p>Jack Knowlton mentioned how well 3-2-2 works for EMS calls and felt that it should also be handled the same way for firematic calls. Larry Barter made a motion the Communication Manual be changed and that “3-2-2” also be used for fire calls. This was 2nd by Steve Lehnen. All were in favor, motion passed. Jack also mentioned that the wording in the Manual doesn’t state that dispatch can tell an episode to switch to 46:22. This must be included in the manual for dispatch to legally direct to 46:22. Larry Barter made a motion for Dispatch to have the entitlement to direct departments for 46:22 when the need arises, and that this be put in the Communications Manual. The motion was 2nd by Ron Trippy. All were in favor, motion passed.</p> <p>Concerns were brought to the attention of the board that fire departments are adding long lists of credentials, sometimes unapproved descriptions, next to members names on IamResponding. There is an approved list and the FAB members are urged to remind the Chiefs there is an approved list of abbreviations that need to be adhered to. Direct the Chiefs to have the administrators of IamResponding to shorten the descriptions.</p>
Accountability Committee:	Scott went over the Accountability meeting held February 16, 2011 and told the board of the challenges. Anyone is invited to sit in on the next meeting if interested. It will be on the 2 nd of March at 5:30pm at the EOC. The 100/700 requirements will be a pre-requisite for anyone who wants an Accountability tag. Jack Knowlton mentioned he feels there is a great need to either have a separate tag for EMT’s or put a symbol on the tag so it is easy to tell if someone is really an EMT.
Facilities Committee:	<p>Denny Barmore said there will be a meeting Tuesday, March 1st, 2011 at 5:00pm at the Lakewood Burn Building. Essential Training accommodations will be noted and then it will be an outline for the needs of the Training Center in Dunkirk. Dunkirk needs a new tower and a new classroom. Financially we will only be able to have one or the other even with all the volunteer helpers. The Committee will triage priorities after looking over the facilities.</p> <p>Charlie Smith reported that the pole barn paperwork for a building permit hasn’t been submitted yet.</p> <p>Denny Barmore stated they are working on a small room at Taylor Training Center to keep the compressors in so it will be easy to fill O2 tanks.</p>
Vehicle Replacement Committee	Skip Cavallaro had nothing at this time
Awards Committee:	There was nothing to report at this time.
State Chief’s	Ron Johnson has kept the paperwork moving along for the hospitality room. The State Chief’s “Spring Series” will be in

Association:	Cattaragus County in Evans Theater in Salamanca on March 10 th , 2011. The topic will be the “Incident Tactic System”.
Communications:	There was a Thank You from the Ray Lawson family for a donation in honor of his Father. There was a Resignation to the FAB from Mike Gleason.
Old Business	None.
New Business	Reminder: June FAB Meeting is now on the 9 th .
Off the Floor	Kyle Barthel announced that Forestville will have a new ambulance soon.
Adjourned	A motion was made to adjourn by Ron Johnson at 8:36pm. This motion was 2 nd by Mike Przybycien. All were in favor, motion passed.
2010 Motions made	
1	1-20-11 Sam Salemm made a motion to accept the minutes. This was 2 nd by Ron Trippy. All were in favor, motion passed.
2	1-20-11 Mike Przybycien made a motion that Ellery Center is approved to borrow up to \$50,000.00 through the revolving loan for an Ambulance Replacement. This was 2 nd by Ray Lawson. All were in favor, motion passed.
3.	1-20-11 Ron Trippy made a motion to keep the names of ex-officios as listed. This was 2 nd by Larry Barter. All were in favor, motion passed.
4.	1-20-11 A motion was made to adjourn by Bob Franky at 9:11pm. Ray Lawson 2 nd the motion. All were in favor, motion passed.
5.	2-17-11 Ron Johnson made a motion to accept the minutes. This was 2 nd by Jim Shephard. All were in favor, motion passed.
6.	2-17-11 Larry Barter made a motion the Communication Manual be changed and that “3-2-2” also be used for fire calls. This was 2 nd by Steve Lehnen. All were in favor, motion passed.
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